

Carolyn Clark Elementary School

SSC/ELAC

MINUTES

December 13, 2018 @ 3:00 PM

Room C103

1. Call to Order at 3:07 pm
 2. Creating Norms – Kept with the norms the staff uses during staff meetings and they are already posted in C103, where SSC meetings will be held.
 3. Approval of Minutes from May 9, 2018 – Majority of the council in attendance is quorum (6/10 or 60%).
 4. Chairperson – Michelle
DAC Rep. - Michelle's name will be submitted, but the council will rotate through the district meetings (See below for the breakdown.)
Alt. Rep. – Gina
Secretary – Kerry
DELAC Rep. – Liz Conde
 5. Report out on any DAC/DELAC meetings attended to date. – Sue, Cheryl and Gina attended DACs meeting on Social/Emotional Concerns: How Do We Help Our Children? Meeting was held at the D.O. on 11/28. Resources were discussed and handed out. Gina attended the DELAC meeting on 1/30/19 at Montgomery. Topic was the EL Master Plan & Road Map/Federal Program Monitoring & the City of San Jose's Walk N Roll program in Evergreen. Gina will report to the council at the March meeting. The topics for the 2/27 DELAC & DAC meeting was the LCAP Update & Stakeholder Feedback.
 6. Set meeting dates and times for the year & divide up district meetings based on topics. **DAC & DELAC meetings are from 6 to 7 pm at the District Office. Light snacks are provided; no daycare.*
- 3/7 – SSC @ Clark in C103 at 3 pm**
- 3/13 DAC – Internet Security ~ Consolidated Application @ the District Office; Arthi

3/27 DELAC – ELPAC ~ Cyber Safety/"Social Media" @ Katherine Smith; Gina & Liz

4/4 – SSC @ Clark in C103 at 3 pm

4/17 DELAC – Home Language Survey Reclassification ~ Social/Emotional Concerns @ LeyVa; Gina & Liz

5/1 DAC – Data: Deeper Look Into The Dashboard (highlight ELs) @ District Office; Michelle

5/2 – SSC @ Clark in C103 at 3 pm

5/29 DELAC – Needs Assessment Parent Engagement Policy & Con. App ~ Bullying/Building Community @ Dove Hill; Liz & Gina

7. Share DELAC power point training – Gina went through the power point and emailed the pp to the council for reference.

6. Old Business – No old business was brought up.

7. New Business – The budget was discussed (\$126,530 working budget, including 44K in the General Budget.) Kerry talked about wanting to budget in the purchase of a new copy machine for downstairs, ranging in price from \$3,100 to \$6,200 (network friendly with a scanner.) We have only \$26 in our custodial budget to date, so we'll have to do a transfer of funds to cover any custodial purchases moving forward. We have a new CBO, Delores Perla, who reminded principals that purchase orders should be the norm and reimbursements the exception, not the reverse.) Reimbursements will only be considered for materials/items that fall under classroom supplies.

7. Other/Open Business – None at this time.

8. Adjournment – 3:43 pm